

# Bluemail Installation & Setup

(You can also follow these same instructions in [this Youtube video](#))

## Introduction

Bluemail is an installable Email “client” for any Email Provider (such as Pixelcraft email).

### What is an Email Client?

- An Email Client is simply an app or software that connects with an Email Provider, for the purposes of fetching, composing, sending and managing Email from one or multiple Providers.
- Bluemail = Email *Client*
- Pixelcraft = Email *Provider*

If you use Windows, there is a built-in Email Client called “Mail”.

Mac computers also have a pre-installed Email client, also called Mail.

On tablets and smartphones, a mail app is always pre-installed. On iPhones, it’s “Mail”.

FYI - “Gmail” is *both* a Client and a Provider.

### Why use an Email Client?

1. **More features.** Email clients (such as Bluemail) allow the user to manage their Email more efficiently.
2. **Better performance.** Searching large inboxes and other complex tasks perform much better on an Email client.
3. **Offline Email.** Most email clients also allow the user to search, read, and compose (but not send) Email even when offline.

### What is SOGo? Isn’t SOGo and Email Client?

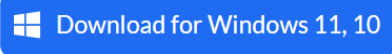
The SOGo interface provided is known as a Webmail client. It’s a stripped down, minimal browser-based client, mainly provided for emergency access (for example, if you are away from home without your laptop / tablet / smartphone).

**If you are using your Pixelcraft Email every day, we recommend using an installable Email client like Bluemail instead of the SOGo webmail**, for the reasons outlined above.

This guide will show you how to start using the Bluemail Email client on your Windows computer with some easy steps.

## Step 1: Download and install Bluemail (it's free)

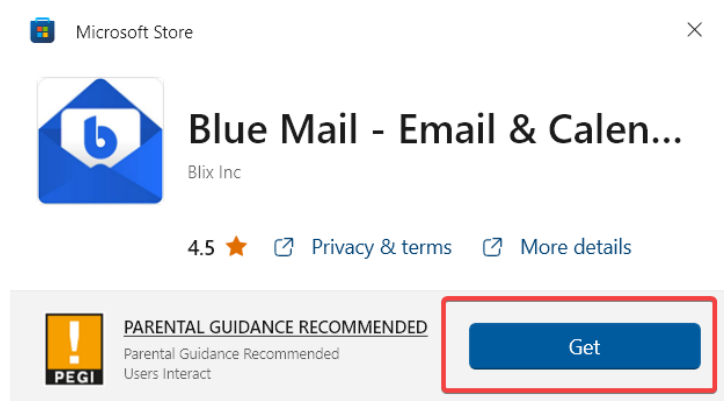
1: Go to: <https://bluemail.me/>

2: Click on  , you will be forwarded to the Microsoft App Store.

3: Click on the “Get in Store app” button as shown:



4: Proceed to click “Get”



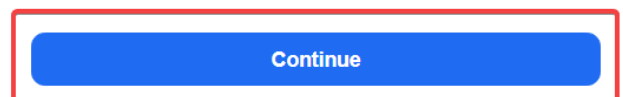
The app will be downloaded. Open when finished.

## Step 2: Setup Bluemail

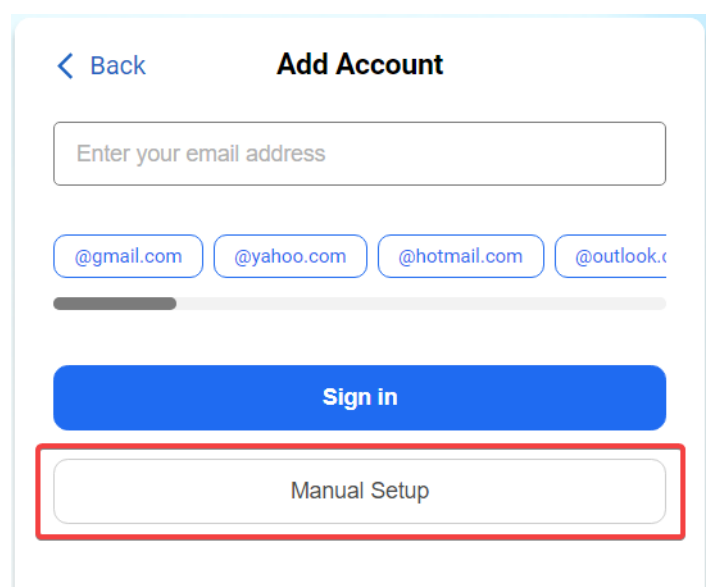


1: Click Continue as shown:

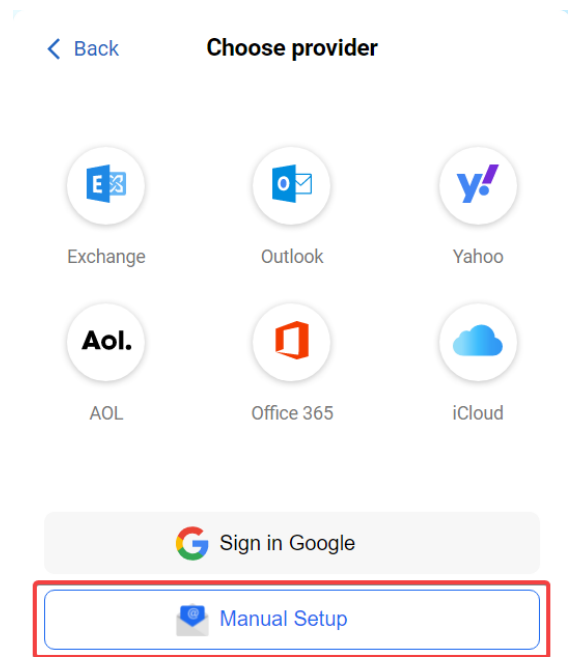
Best email experience ever made for Mobile & Desktop



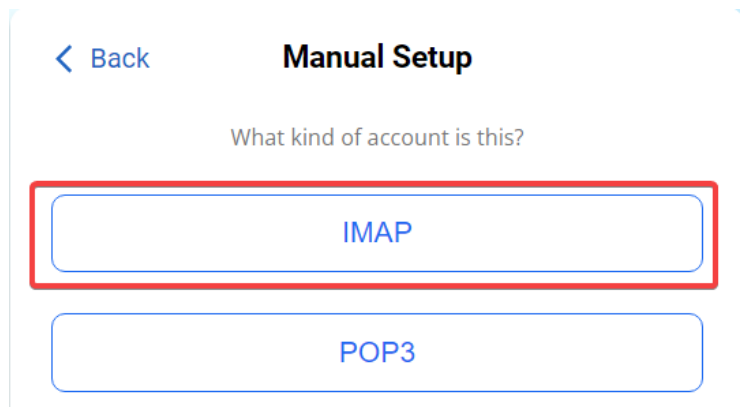
2: Choose MANUAL setup as shown:



3: Again choose **Manual Setup** option as shown:



4: Choose **IMAP** option as shown:



5: Incoming server settings.

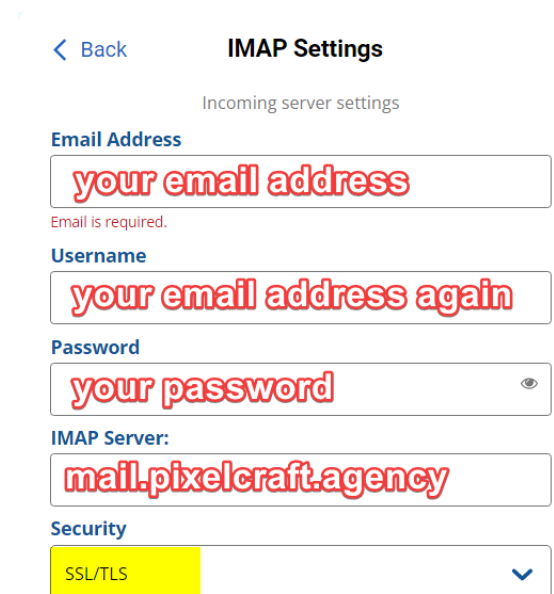
Provide exactly the details for this account.  
(Your full email address is also your username)

IMAP Server: **mail.pixelcraft.agency**

Security: **SSL/TLS**

Authentication: **PLAIN**

Port: **993**



## 6: Outgoing server settings.

The username and password fields should be pre-filled for you.

Provide other details:

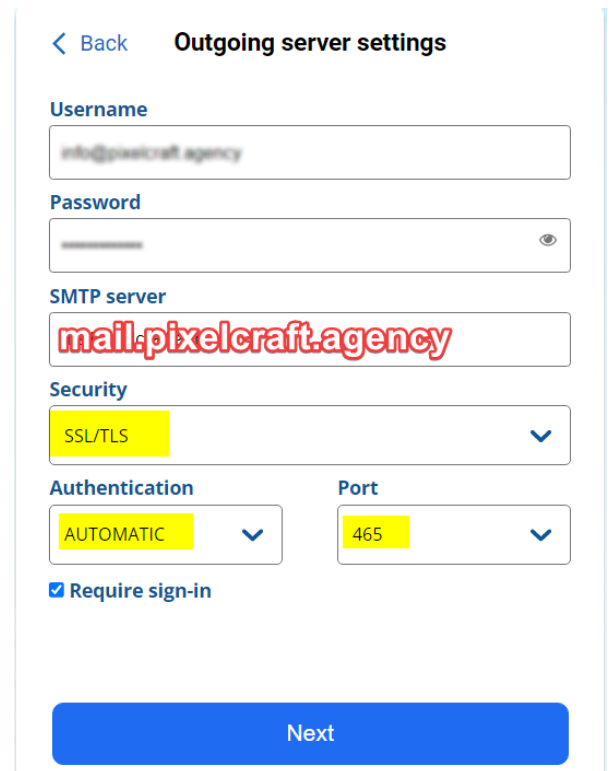
SMTP Server: **mail.pixelcraft.agency**

Security: **SSL/TLS**

Authentication: **AUTOMATIC**

Port: **465**

Click Next...



< Back Outgoing server settings

Username  
info@pixelcraft.agency

Password  
[masked]

SMTP server  
mail.pixelcraft.agency

Security  
SSL/TLS

Authentication  
AUTOMATIC

Port  
465

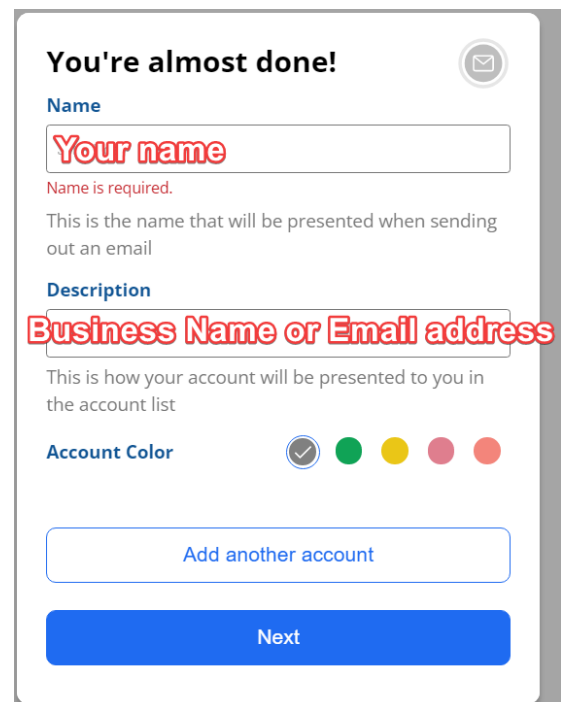
☒ Require sign-in

Next

## 7. Finally, type your full name into the Name field.

In Description, you can write either your email address or your business name.

(You can change these options later)



You're almost done!

Name  
Your name  
Name is required.  
This is the name that will be presented when sending out an email

Description  
Business Name or Email address  
This is how your account will be presented to you in the account list

Account Color  
[selected] [green] [yellow] [pink] [red]

Add another account

Next

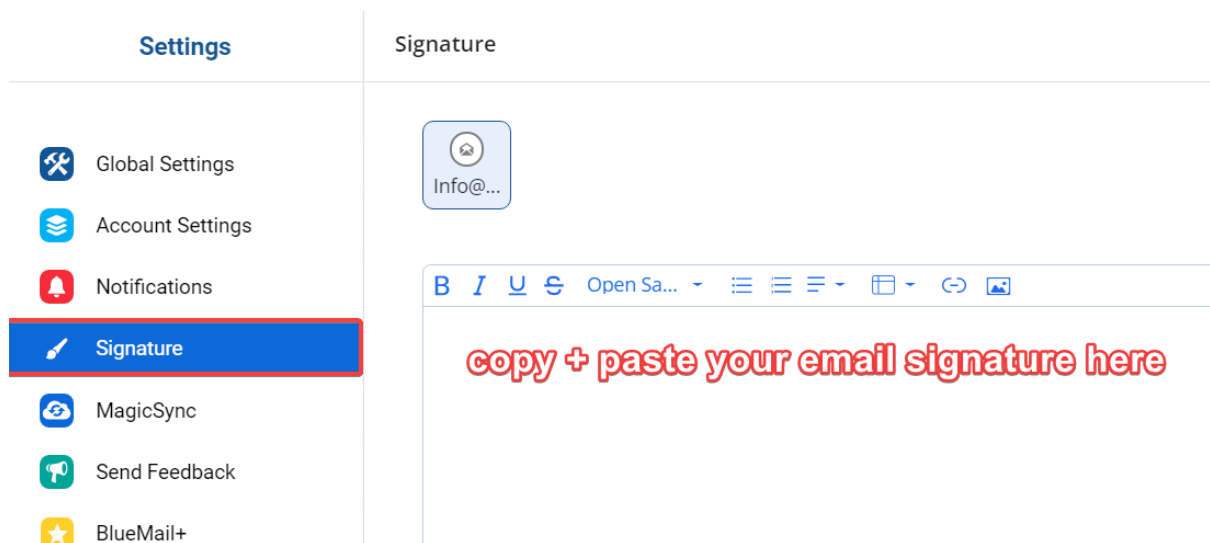
## Final Steps

### 1. Send a test email.

You'll want to send a test email straight away to make sure that the app can send email without problems. Compose an email to yourself (another email address that you own) and send.

## 2. Setup your Email Signature.

- Open the Bluemail settings by clicking the “gear” icon (bottom left corner)
- Click the Signature tab
- Paste your signature into the box provided



### Done!

You can use Bluemail on any number of devices that you want.

**If you need your password reset, contact me 0851466889 / [andrew@brightwood.ie](mailto:andrew@brightwood.ie)**

If you have problems, let me know asap.

Yours,

Andrew B Miller  
Brightwood / Creative  
[andrew@brightwood.ie](mailto:andrew@brightwood.ie)  
0851466889